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# FIRST AFRICAN FORUM FOR NATIONAL TRADE FACILITATION COMMITTEES

*Boosting capacities and partnerships for implementation*

Draft agenda

Addis Ababa, Ethiopia



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Monday – 17 October 2016

- 08:30 – 09:00 *Welcome networking coffee and registration*
- 09:00 - 10:00 **Opening remarks**
- 10:00 – 10:15 **Presentation of programme, agenda, team of experts, objectives of the week**
- 10:15 – 11:00 **Trade Facilitation efforts and prospective in Africa**
- 11:00 - 11:30 *Coffee break*
- 11:30 - 13:00 **The role of the African regional organisations in implementing Trade Facilitation**
- 13:00 - 14:00 *Lunch break*
- 14:00 - 15:00 **The WTO Trade Facilitation Agreement - Status of ratification, categorisation and notifications**
- 14:00 - 15:00 **Presentation of the WTO Advanced Course for Chairpersons of the National Trade Facilitation Committees**
- 15:00 - 15:30 *Coffee break*
- 15:30 – 16:30 **How to access technical assistance for the implementation of Trade Facilitation reforms**
- 16:30 – 17:00 **Questions and Answers**
- 17:00 – 18:00 *Bilateral meetings on technical assistance*

Tuesday – 18 October 2016

- 09:00 - 10:15 **How to access technical assistance for the NTFCs (continuation)**
- 10:15 – 10:30 **Questions and Answers**
- 10:30 - 11:00 *Coffee break*
- 11:00 – 12:00 **How to make an NTFC sustainable in time? The view of the experts.**
- 12:00 - 12:30 **Questions and Answers**
- 12:30 - 14:00 *Lunch break*
- 14:00 - 15:00 **Best practices on National Trade Facilitation Committees**
- 15:00 - 17:00 **Technical assistance trade fair**
- 17:00 – 18:00 *Bilateral meetings on technical assistance*

Wednesday – 19 October 2016

- 09:00 - 12:30 **How to lead an NTFC to success and the role of specific stakeholders (parallel sessions)**  

Ministry of Trade Representatives	Customs Representatives	Private Sector Representatives	National coordinators/ Geneva Delegates / Donors
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- 12:30 - 14:00 *Lunch break*
- 14:00 – 17:00 **How to... in an NTFC (parallel sessions)**  

How to formally establish an NTFC	How to draft project proposals for Trade Facilitation	How to successfully report to higher instances to ensure political buy-in	How to deal with difficult situations (Role Play Committee)
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- 17:00 – 18:00 *Bilateral meetings on technical assistance*

Thursday – 20 October 2016

- 09:00 - 17:00 **Establishing a National Trade Facilitation Roadmap**
- 17:00 – 18:00 *Bilateral meetings on technical assistance*

Friday – 21 October 2016

- 09:00 - 10:30 **NTFC's role in coordinating, harmonizing and simplifying trade procedures**
- 10:00 – 10:30 **Questions and answers**
- 10:30 - 11:00 *Coffee break*
- 11:00 – 12:00 **Key aspects of consultation**
- 12:00 – 12:30 **Questions and answers**
- 12:30 - 14:00 *Lunch break*
- 14:00-15:00 **NTFCs around the world – main challenges and lessons learned**
- 15:00-16:00 **Closing remarks**
- 16:00 – 17:00 *Last networking coffee break*

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